

High School Concurrent Enrollment Course Observation Form

The purpose of the classroom observation is (1) to document the quality of CE classes to provide evidence for continuing this CE course at this high school and (2) to provide feedback to improve teacher performance.

Teacher Name	Course Observed	Date
High School		Number of Students Present
Reviewer Name	Reviewer Badger ID	Budget Account Transfer Into

Instructions for Reviewer: Reviewer should forward completed form to HS teacher, college department chair, and college concurrent enrollment director.

1. Outcomes for this specific class are clear and aligned with the outcomes for the entire course; outcomes for this specific class are met.	Impressions
<i>Evidence that the criteria is met:</i>	<input type="checkbox"/> Exceeds Expectations
<i>Comments:</i>	<input type="checkbox"/> Meets Expectations <input type="checkbox"/> Needs Improvement

2. The students present are engaged and the atmosphere is one of mutual respect appropriate for a college-level class.	Impressions
<i>Evidence that the criteria is met:</i>	<input type="checkbox"/> Exceeds Expectations
<i>Comments:</i>	<input type="checkbox"/> Meets Expectations <input type="checkbox"/> Needs Improvement

3. The class is well planned and presented.	Impressions
<i>Evidence that the criteria is met:</i>	<input type="checkbox"/> Exceeds Expectations
<i>Comments:</i>	<input type="checkbox"/> Meets Expectations <input type="checkbox"/> Needs Improvement

4. The teacher demonstrates mastery of the subject matter.	Impressions
<i>Evidence that the criteria is met:</i>	<input type="checkbox"/> Exceeds Expectations
<i>Comments:</i>	<input type="checkbox"/> Meets Expectations <input type="checkbox"/> Needs Improvement

5. The class content is clear, understandable, and equivalent to college-level rigor.	Impressions
<i>Evidence that the criteria is met:</i>	<input type="checkbox"/> Exceeds Expectations
<i>Comments:</i>	<input type="checkbox"/> Meets Expectations <input type="checkbox"/> Needs Improvement

6. The students demonstrate their knowledge of course content during the class.	Impressions
<i>Evidence that the criteria is met:</i>	<input type="checkbox"/> Exceeds Expectations
<i>Comments:</i>	<input type="checkbox"/> Meets Expectations <input type="checkbox"/> Needs Improvement

7. The class environment feels like a college-level class.	Impressions
<i>Evidence that the criteria is met:</i>	<input type="checkbox"/> Exceeds Expectations
<i>Comments:</i>	<input type="checkbox"/> Meets Expectations <input type="checkbox"/> Needs Improvement

8. Based upon your observation, the teacher has specific strengths in the area of:

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9. Based upon your observation, what suggestions do you make to the teacher and why?

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Addendum: Explanation of Impressions

Meets Expectations: Teacher meets all expectations as outlined in the agreement/contract and as instructed by the department overseeing the course. This is the benchmark for each teacher and course, and it indicates the course is in alignment with college-level expectations. This impression means that minor improvements could still be made in the course.

Exceeds Expectations: Teacher meets all expectations and even goes beyond them to ensure course meets college-level expectations. This impression should only be used when a teacher significantly goes beyond expectations and should not be the standard for all criteria.

Needs Improvement: Teacher should improve in this area to better align the course with the expectations outlined in the agreement/contract and as instructed by the department overseeing the course. This does not necessarily indicate subpar teaching but is generally an indication of where the teacher should improve the course to ensure it better aligns with the expectations of a college-level course and the expectations and requirements of this course in particular. This impression does not mean the teacher should not continue teaching the course. Instead, it is a marker of where the teacher should improve. This observation is not the sole determiner of

whether a course should be continued. This impression should be used when significant improvements are recommended to better align the course with expectations.