



Faculty Senate Meeting Minutes  
March 11, 2020

I. Call to order

Larry Smith called to order the regular meeting of the Snow College Faculty Senate at 3:30 p.m. on March 11, 2020 in the Noyes, Academy Room.

II. Roll Call

The following persons were present: Jonathan Bodrero, Erick Faatz, Matthew Gowans, Larry Smith, Milinda Weeks, Nick Marsing, Weston Jamison, Jacob Thomas, Renee Faatz, Jay Olsen, Adam Burningham, Chad Price, Sandra Cox, Steve Hood, Ari Jamison, Bob Gary, Brad Cook, David Patterson, Chase Mitchell

III. Opening and Informational Items

A. Welcome from Larry.

B. Larry mentioned that the Intellectual Property (IP) Policy and the Sabbatical Policy will go out for 30-day review from the College Council. The IP policy probably still needs some work and comments from the 30-day review may be incorporated. It was clarified that Professional Track faculty members are included in the Sabbatical Policy. Staff members are not included, but might create a parallel document.

IV. Minutes from February 26, 2020 approved with minor changes: motion made by Nick, second by Jay, and unanimous vote of approval.

V. Good News/SEM

A. Jonathan mentioned that over 400 students attended the Science Olympiad. The upcoming math competition will probably have to be canceled.

B. Wes reported that performances of Joseph and the Amazing Technicolor Dreamcoat were very successful.

VI. Committee Reports were kept to a minimum because of President Cook's report on the Covid-19 situation and because of other pressing agenda items.

A. A & T Committee: No report.

B. Curriculum Committee: No report.

C. Faculty Development Action Committee: No report.

D. Global Engagement Committee: No report.

E. Honors Committee: No report.

F. Library Committee: No report.

G. No report.

H. Service Learning Committee: Nick mentioned that service scholars were selected.

I. Teaching and Technology Committee: No report.

J. Faculty Association: No report.

K. Adjunct Information: No report.

L. Student Information: No report.

M. Ad Hoc/Other:

1. No reports.

## VII. Senate Business

A. The published agenda was suspended so that President Cook could address the Senate regarding the Covid-19 situation. He and Steve Hood needed to leave the Senate meeting to attend a 4:30 p.m. Truth in tuition meeting.

1. Many higher education campuses are closing. There will be a 9:30 a.m. meeting at the state level tomorrow and we should know more then. The U of U will move to all online courses tonight. USU has cancelled all events of 150 people or more. Changes are coming for all campuses and negative effects need to be mitigated.

2. Snow College is figuring out what is best for students and other concerned parties. We need to move toward mostly online teaching and cancel most events especially of 150 participants or more.

3. How can we best comply with forthcoming mandates?

4. What can be done about Commencement?

5. What is the best timeline for actions between now and the end of April 2020 including Spring Break?

6. We all need to be hopeful about what we can do.

7. Assessment could be difficult. There are plans to purchase a larger Respondus license. There is currently a 200 head limit.

8. Instructors might ask themselves how they would respond if they were going to be gone for a week. How would you organize class? You would need work tasks for an extended period of time. How often would you assess?

9. Lectures might have to be posted online. It is easy to tie them to PowerPoint presentations. Big Blue Button (BBB) is a good tool. It is a conferencing tool that will handle individuals or groups. A laptop or computer is better than other devices for creating and interacting with BBB.

10. It will be more difficult to scale up for IVC (UEN). There is a possibility that another system will be needed.

11. The campus WiFi system is probably okay because it is already heavily used.

12. Will Snow College encourage students to stay in Ephraim or go home? There is need to disburse, so there will probably be an option to go home.

13. We will wait until after the meeting tomorrow morning to make any announcements.

14. What are concerns about moving from face-to-face to online courses? How will the Legislature react? Will instructors work from home or need to come to campus? How many students don't have internet access? Libraries might be open for student use.

B. A Dean's notes from a Deans Council meeting were sent to division members then forwarded to a reporter and this caused a media storm.

1. What should be done when words are taken out of context? It is difficult for Snow to defend itself because of appearances. Should there be a common response from Snow College? There is a lot of media coverage and some untruths.

2. College employees need to be aware of what they allow into the public domain and possible ramifications. Please go to others on campus with complaints rather than to the media.

3. The dean who sent the notes stepped down as dean. (The dean was later reinstated.)

### C. Update on the selection process for an at-large College Council member.

1. The primary election has closed and two of four candidates received a very close number of votes. The Senate decided that if a candidate did not receive a majority of votes in the primary that a run-off election should be held between the two candidates who received the largest number of votes.

2. Following the primary election, it was brought to the attention of Erick that one of the sitting College Council members will leave Snow College employment at the end of the current school year, so the Senate will need to select a one-year replacement to complete the term. He made the proposal that since the number of votes that the top two candidates received in the primary election were very close, the candidate who received the highest number fill the three-year term and that the candidate who received the second highest number fill the one year remainder of the soon to be open term. After discussion about expediency vs. fairness of the proposal, the following motion was made: As previously decided by the Senate, a run-off election should be held for the two candidates who received the largest number of votes in the primary election. Then an election should be held between the remaining candidates. The one who receives the largest number of votes will serve the remaining year of the term being vacated. Motion made by Milinda and seconded by Wes. A majority of senators voted in favor of the motion.

### D. Professional Track Advancement Policy

1. Bob Gary, chair of the Professional Track Advancement committee, joined the meeting from Richfield. The policy attempts to create a document parallel to the Advancement and Tenure Policy adopted last year by Snow College while keeping in mind the unique elements of professional track areas of study. Some verbiage needed to change. Legal counsel recommended that similar criteria and time requirements need to be used for all areas. Relatively specific hour requirements for recertification and professional development might need to be included in the document. Probably at least 24 hours should be required to meet a balance among the various disciplines. Negotiations and revisions are ongoing between legal counsel and the committee. The goal is to have the document ready for consideration by the College Council May 7, 2020.

2. Ongoing considerations are the following: Are 24 hours of professional development acceptable across most disciplines? Do some disciplines not need 24 hours? Because of the quickly changing elements of some technical fields, staying current in one's discipline is very important. Most departments and faculty members are okay with the 24-hour requirement. Department heads will need to make sure that area specific requirements

are met along with general requirements indicated in the document. Possible future changes to the document will be needed. The document may be brought back to one of the two April 2020 Senate meetings for further review.

#### E. Senate Bylaws Review

1. Discussion tabled until the next meeting with the agreement that the adjunct voting discussion will be moved to item "a" in the bylaws review discussion.
2. Add a subagenda item concerning the vice president automatically becoming president for the next year and election of a vice president each year.

#### Adjournment

Larry adjourned the meeting at 5:00 p.m.

The next regular meeting will be 3:30 p.m., Wednesday, April 8, 2020.

Minutes submitted by Erick Faatz

Revised 4/7/2020

Final minutes approved