

# SnowBlast Protocol

## Purpose

The SnowBlast Protocol is established to address emergencies and any violations of Snow College's **Student Code of Conduct** during SnowBlast events. This protocol provides procedures and support to assist Ambassadors, SnowBlast attendees, and Admissions Counselors in handling incidents confidently and effectively. The overarching goal is to create a safe and structured environment for all participants while maintaining the integrity of the event.

## Objective

To provide the safety and well-being of all Ambassadors, SnowBlasters, and Admissions Counselors by outlining appropriate actions to take in the event of an emergency, or if illegal substances or behaviors are encountered.

## Zero Tolerance Protocol

### Legal Guidelines (Utah State Law)

- **Underage Possession/Usage:** Students under 21 are prohibited from possessing or using e-cigarettes, traditional cigarettes, or alcohol.
- **Marijuana Prohibition:** Possession or use of marijuana, including edibles (e.g., gummies, capsules, lozenges), is illegal unless the individual holds a valid medical cannabis card.
- **All Illegal Substances:** Snow College supports and follows all Federal and State laws regarding illegal substances. Any activity that violates state, federal or local law is prohibited at Snow College.

### Action Steps for Zero Tolerance Incidents:

- **Initial Response:**
  - If a SnowBlaster is found in possession of prohibited substances, behaving in a threatening manner, or any other poor, concerning, or illegal behavior, an Ambassador will immediately notify the Admissions Counselor in charge (currently, Diane Winsor).
  - If the witnessing Ambassador is unable to make the call, they must delegate this responsibility to another Ambassador.
- **Confidentiality:**
  - The Admissions Counselor will maintain confidentiality while providing safety guidance for participants and staff.

- **Contact Campus Police:**
  - The Admissions Counselor will call campus police at **435-340-1311** or **435-835-2345** to report the incident and provide the SnowBlaster's location.
  - Campus police may respond to incidents regardless of whether they occur on or off campus, depending on the circumstances.
- **City/County Police Notification:**
  - If required, the Admissions Counselor will contact local law enforcement at **911** or **435-835-2345** and provide the necessary details.
- **Team Coordination:**
  - The Admissions Counselor will request additional staff support and proceed to the scene to relieve the Ambassador from handling the situation.
- **Police Arrival and Incident Management:**
  - Two Admissions Counselors will meet the police at the incident location.
  - All involved will write a report for the police.
  - If Ambassadors were present during the incident, they will write a report, and they will be excused to remain confidential.
  - The SnowBlaster will be removed from their group and brought to the police.
  - Depending on the circumstances, law enforcement will assess the situation and determine the appropriate course of action for the student.
  - If detention is not required, the SnowBlaster will be promptly dismissed from the event and sent home.
- **Personal Belongings:**
  - An Admissions Counselor will collect the SnowBlaster's belongings from the Ambassador's designated apartment and bring them to the meeting point.
  - The SnowBlaster will verify their belongings and sign a form acknowledging receipt.
- **Parental Notification:**
  - The Admissions Counselor will notify the SnowBlaster's parent or guardian, provide details of the situation, and confirm travel arrangements.
  - If pickup is required, arrangements will be made promptly. The will remain in the Welcome Center with their belongings, accompanied by two Ambassadors and an Admissions Counselor if necessary, until their parent or guardian arrives.

- **Communication:**
  - If the incident is witnessed by other SnowBlasters, the Ambassadors will engage in a discussion with them to review the incident and its consequences. When necessary, the Admissions Counselor in charge will also participate in these discussions.
  - If the incident is distressing and SnowBlasters are struggling to cope, the Director of Admissions and a representative from the Wellness Center will join the discussions to provide support and assist the Admissions Counselor in charge.
- **Documentation:**
  - All parties involved in the incident will independently document their accounts, ensuring they do not compare notes to preserve individual perspectives. These reports will be submitted to the Director of Admissions (currently, Angela Sanders).

## Emergency Protocols

### 1. Carbon Monoxide Leak:

- Ambassadors & SnowBlasters must immediately evacuate the premises and call **911**.
- Ambassadors must immediately notify the Admissions Counselor in charge.
- Ambassadors must immediately notify their apartment manager.

### 2. Fire:

- Ambassadors and SnowBlasters must immediately evacuate the premises and call **911**.
- If we are on campus, meet at the bell tower
- If we are off campus, meet outside in front of the assigned after party clubhouse.

### 3. Earthquake:

- **Safety Measures:**
  - Indoors: Drop, cover, and hold on under sturdy furniture.
  - Outdoors: Move to an open area away from buildings, trees, and utility poles.
- **Evacuation:** After the shaking stops, evacuate the building safely.
- **Special Cases:** If in bed, remain there and protect your head with a pillow.
- **Meeting Location:** The Bell Tower if we are on campus; the assigned after party clubhouse if off campus.

### 4. Other Emergencies:

- Contact the Admissions Counselor in charge immediately for instructions.