

Name _____ Date Submitted _____

Email _____ Phone _____

Division/Program _____

Type of Solicitation (check all that apply)

- | | | |
|--------------------------------|--|---------------------------------------|
| <input type="checkbox"/> Mail | <input type="checkbox"/> Fundraising Event | <input type="checkbox"/> Face-to-face |
| <input type="checkbox"/> Email | <input type="checkbox"/> Telephone | <input type="checkbox"/> Direct mail |

Fundraising Activity Title _____

Purpose of Activity _____

Planned Date of Activity _____

- Multiple Prospects Single Prospect

For multiple prospects, please attach a list of each individual, organization or corporation to be solicited.

If this is a solicitation of a single prospect, please provide the contact information below.

Name of Individual or Organization/Corporation: _____

Contact Name for Corporation: _____

Address: _____

Dean or Department Director's Signature (required) _____

Data Categories for Advancement Generated Mailing Lists (check all that apply)

- | | | |
|---|--|--------------------------------------|
| <input type="checkbox"/> Donors/friends | <input type="checkbox"/> Preferred telephone | <input type="checkbox"/> Employer |
| <input type="checkbox"/> Non-degreed alumni | <input type="checkbox"/> Email | <input type="checkbox"/> Job Title |
| <input type="checkbox"/> Foreign addresses | <input type="checkbox"/> Graduation Year | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Home address | <input type="checkbox"/> Degree | <input type="checkbox"/> Other _____ |

Special Instructions

Provide data as:

- Excel File Format
- Electronic File
- Mailing Labels
- Printed List

Deliver data to:

- Requestor
- Other _____
- Via Email
- Via Campus Mail

FOR SNOW COLLEGE ADVANCEMENT USE ONLY

- Approved Denied Additional Information Requested

Comments: _____

Director of Advancement _____

Date _____