



College Council Meeting Summary • January 8, 2018

Members Attending: Gary Carlston, Kim Cragun, Jake Dettinger, Steve Hood, Heidi Johnson, Nick Marsing, Seth Robertson, Garth Sorenson, Jason Springer, Allan Stevens, Merrill Worthington
Others Attending: Phil Allred (CIO), Marci Larsen (secretary)

Welcome (President Carlston)

- President Carlston called the meeting and welcomed everyone

Meeting Minutes (President Carlston)

- Jake Dettinger made a motion to approve the minutes. Craig Mathie seconded the motion, and it passed unanimously.

Policy Governance Policy (Vice President Dettinger)

- Vice President Dettinger noted suggested edits
- Nick Marsing asked if it would be beneficial to have a visual flowchart to determine policy v procedure
- Nick Marsing made a motion to approve; Garth Sorenson seconded the motion; all voted in favor
- Action: Vice President Dettinger will make the edits and forward the policy to the Board of Trustees for consideration

Faculty Workload (Vice President Hood)

- Dr. Hood reviewed the history of the policy and noted edits
- Allan Stevens suggested that the “Administrative Reassignment” section be procedure, not policy, and said the “Multiple Adjustments/Ceiling” section is confusing
- Nick Marsing asked about on-line classes for Mike Brenchley (who was unable to attend), and Dr. Hood said they had worked through his questions
- President Carlston asked if the policy should, out of respect for their work, go back to the deans if there were substantive changes
- Kim Cragun, the Deans’ Council representative on the College Council, made a motion to distribute the policy for thirty-days to employees for comment. Garth Sorenson seconded the motion. All members, with the exception of one, voted in favor of the motion. Allan Stevens’ opposing vote is noted.

Electronic and Information Technology Accessibility Policy (Vice President Dettinger)

- Vice President Dettinger said this policy is the outcome of a task-force co-chaired by Katie Jean Larsen and Phil Allred
- Legal Counsel said it may not need to be a policy; an upcoming meeting with Morris Haggerty was mentioned
- Phil Allred said the purpose of the policy is to move forward with compliance of Section 508; he noted that the college’s main website is 99% compliant and that the teaching material is not. He said training to help employees know how to create ADA compliant content will be made available
- Nick Marsing expressed his frustration with such a policy, calling it onerous
- Jason Springer said it’s a culture change to build classes from a “universal design” stand point
- Vice President Mathie said this policy (or procedure) addresses existing policies and asked if there will be an additional policy to state the expectation for future policies
- Heidi Johnson made a motion to send the policy out for the thirty-day review period if legal counsel recommends that course of action. Kim Cragun seconded the motion, and it passed unanimously.
- If this does not become a policy, Vice President Dettinger said it will be implemented as a procedure

Faculty Extended Leave Policy

- This policy was not addressed