



## Board of Trustees Meeting Minutes July 19, 2017 • Ephraim, Utah

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### **Trustees Attending**

Scott Bushnell, Chair  
David Christensen  
Randy Cox  
Kerry Day  
Leslie Keisel, Vice Chair  
Erma Kaye May  
Seth Robertson  
Rick Robinson  
Karen Soper

### **Trustees Absent**

Michael McLean

### **Others Attending**

Morris Haggerty, Legal Counsel

### **College Personnel Attending**

Gary Carlston, President  
Jacob Dettinger, Finance VP  
Steve Hood, Academic VP  
Marci Larsen, Board Secretary  
Craig Mathie, Student Success VP

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### **Welcome**

Vice Chair Bushnell welcomed everyone to the meeting, and introductions were made.

### **Pledge of Allegiance**

Bryce Warby, college accountant and Major in the Utah Army National Guard, delivered the flag and led the group in the Pledge of Allegiance. Vice Chair Bushnell thanked Mr. Warby for his assistance and military service.

### **Oath of Office**

Morris Haggerty led three new trustees, Randy Cox, Kerry Day, and Karen Soper, in the oath of office. Vice Chair Bushnell thanked the group for their service.

### **Election of Officers**

Vice Chair Bushnell turned the time to Marci Larsen, Board Secretary. She reminded the group they had all received an email that defined the officers of the board and asked for nominations/volunteers for board officers. She shared the two pieces of feedback received: Trustee Robinson nominating Scott Bushnell as Chair and Leslie Keisel as Vice Chair and Trustee May commenting that Trustee Bushnell and Trustee Kiesel would be excellent choices. Marci asked for additional comments. Hearing none, she entertained a motion. *Trustee Robinson made a motion that Trustee Bushnell be elected Chair of the Board of Trustees with Trustee Kiesel serving as Vice Chair of the Board. Trustee Christensen seconded the motion, and it passed unanimously.* Chair Bushnell and Vice Chair Keisel both graciously accepted the role and expressed appreciation to Chair Alder for her leadership. *Chair Bushnell made a motion to appoint Marci Larsen as the Board Secretary. Trustee Day seconded the motion, and the motion passed unanimously.*

### **Remaining Agenda Items**

To work through the remaining agenda items, President Carlston used a PowerPoint presentation to lead a discussion. Topics included Utah System of Higher Education Governance, Snow College Board of Trustees Responsibilities, Open Meetings Training, Snow College Mission Statement and Strategic Plan, and an Overview of Snow College Administration. Copies of the slides prepared and used are provided with the archived minutes of the meeting.

### **Open Meetings Act Training**

Mr. Morris Haggerty provided an overview of the Open Meetings Act and answered questions while trustees ate lunch.

### **Adjournment**

The meeting adjourned, and some trustees toured the new Graham Science Center construction project.